



New York City, July 5-7, 2023

CEBRA 2023 Annual Meeting Information Sheet

Conference Venue

Wednesday 5th July: Federal Reserve Bank of New York, 33 Liberty St, New York, NY 10045.

Note, visitors must enter the building at 33 Liberty Street.

Registration will take place on the 1st Floor, 33 Liberty Street

Presentation Room: Auditorium, 12th Floor

Registration will start at 1:15 p.m. and please arrive at the New York Fed early to undergo security screening upon arrival. Visitors must provide a valid form of photo identification (e.g. driver's license, passport, official government credentials conforming to TSA approved documentation) and are required to undergo security screenings, including but not limited to, metal detector and x-ray screenings.

Free WIFI will be available in the Auditorium.

COVID-19 Requirements: Effective February 27, 2023, the Bank will no longer require proof of vaccination from visitors to enter the premises.

Information for Speakers

If you would like your presentation to be loaded in advance, please send all slides and presentations to Cindy.Smith@ny.frb.org at least 6 days prior to the event (please only submit to this email address if your presentation is on **July 5th**). Information for July 6th and 7th can be found further below in this document.

Thursday 6th - Friday 7th July : Columbia University, School of International and Public Affairs, 420 W 118th Street, New York, NY 10027

Visitors can enter from 118th Street at 420 West 118th Street. The conference will take place on the Ground Floor of the building (listed as the 4th Floor in the elevators) with breakfast and lunch served on the 6th Floor. The poster sessions will take place in the Italian Academy Teatro, adjacent to our building (see further information below including a map).

COVID-19 Requirements: as of May 11, 2023, visitors, including vendors and alumni, will no longer need to show proof of vaccination to enter Columbia University buildings.

Registration

At Columbia University the registration desk will be located in the lobby of the ground floor of the International Affairs Building. **Please come with enough time to avoid last minute queuing.**

We require participants to comply with the safety measures and organizational rules during the event. Registration is mandatory to attend any of the sessions. **Your name tag will be required to join all sessions and social events during CEBRA2023 (including the reception).**

Program

You can use our dedicated delegate platform www.cebraz2023.org to find the up-to-date program and schedule, or visit the [annual meeting event page](#).

Please note that CEBRA is dedicated to promoting the discussion of research in an open and transparent environment, therefore the annual meeting will be open to the public and press. There will be an official photographer at the event. See [CEBRA's Event Media Policy](#) for further information.

Information for Speakers

Presentation uploads and available facilities in each conference room

All conference rooms are equipped with a computer with USB ports, internet connection and a projector. **Please use these facilities for your presentation** and bring your presentation on a **USB memory device**. We recommend downloading the presentations on the **computer desktop** and opening it from there.

Please arrive **10 minutes prior** to the start of the session to upload your presentation to the computer. There will be student volunteers who are familiar with the AV systems assisting in all of the conference rooms in case you encounter any problems.

If you would like your presentation to be loaded in advance, please send all slides and presentations to mpa-epm@sipa.columbia.edu at least 2 days prior to the event.

Session chairs and presenters

We recommend all chairs and speakers arrive at the room at least **10 minutes prior** to the start of the session, to allow time to address any issues that might occur before the session starts. To ensure the smooth proceeding of the conference, please start and finish the sessions on time.

Parallel session time allocation

1. The time allocation for each parallel session is two hours and the Chair and organizing committee will determine exactly how to allocate the time. Our general suggestion is as follows (unless otherwise directed by the committee and/or chair):
2. For sessions with 4 papers and no discussants: allocation of 20 minutes for presentation and 10 minutes for question and answer per paper.
3. For sessions with 3 papers plus discussants: allocation of 20 minutes for presentation with 10 minutes for discussion and 10 minutes for question and answer per paper.

All speakers should share the latest version of their paper directly with their discussant via email (if they have not already done so).

Poster Session for Early Career Women in Economics

Day: Thursday, 6 July at 12:30 p.m. – 1:45 p.m.

Location: Columbia SIPA, Italian Academy Teatro

Poster Requirements:

1. DIN A0 (84,1 x 118,9 cm/33.1 x 46.8 in) in portrait orientation preferably.
2. Authors are free to decide on the template and font etc. Please only keep in mind that the text should be readable from 3-4 feet (Sans-Serif type fonts are easier to read but not a requirement).
3. Posters should be e-mailed in advance as a PDF to: mpa-epm@sipa.columbia.edu no later than **30 June**.

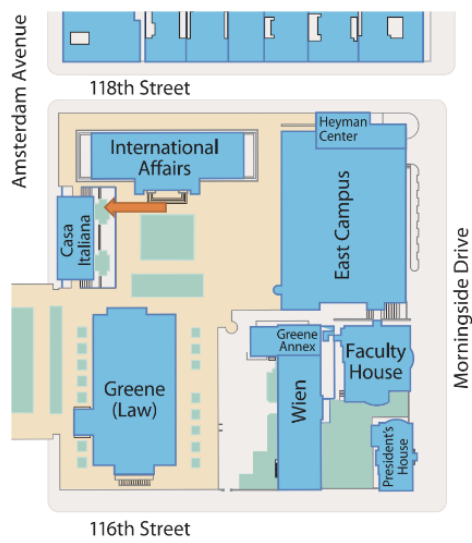
4. Posters will be set-up in the Italian Academy Teatro ready for you in advance of the annual meeting.
5. If you have any questions, please email mpa-epm@sipa.columbia.edu

Poster Session and Lunch

At Columbia University lunch can be collected from the 6th floor café, Publique, inside the International Affairs Building. Lunch can be enjoyed either on the plaza or alternatively at the Teatro of the Italian Academy where the **poster sessions** will take place on **Thursday 6 July**. Participants are also welcome to visit the Italian Academy Library on the 2nd Floor and enjoy lunch there.

Directions to the Italian Academy Teatro from the International Affairs Building (SIPA):

- Exit SIPA onto Ansell Plaza on the 6th Floor
- Go left across the Plaza
- Walk down the covered stairs in the corner of the Plaza into the Italian Academy



WIFI Network

Free WIFI is available everywhere at Columbia University. Select the general Columbia University WIFI, rather than the Columbia University Secured for easier access.

Accommodation in New York City

If you have not already done so, please book your accommodation in New York City as soon as possible to avoid disappointment. Hotels with discounts for the conference are:

- Hotel Beacon
- Aloft Hotel
- The Lucerne Hotel
- The Warwick Hotel

ALOFT HOTEL

ADDRESS: 2296 Frederick Douglass Blvd, New York, NY 10027

BOOKING LINK: **ALOFT**

DISCOUNT VALID: July 1-8

BOOK BY DATE: June 18

DISTANCE FROM VENUE: 0.6 miles

WALKING TRAVEL TIME: 15 minutes

CAB TRAVEL TIME: 5 minutes

HOTEL BEACON

ADDRESS: 2130 Broadway, New York, NY 10023

BOOKING LINK: **BEACON, USE CODE: GROUP**

DISCOUNT VALID: As long as there is availability

BOOK BY DATE: N/A

DISTANCE FROM VENUE: 2.5 miles

SUBWAY TRAVEL TIME: 30 minutes

SUBWAY DIRECTIONS: Take the 1 train from 72nd Street to 116th Street

CAB TRAVEL TIME: 15 minutes

THE LUCERNE HOTEL

ADDRESS: 201 W 79th St, New York, NY 10024

BOOKING LINK: **LUCERNE**

DISCOUNT VALID: July 3-10

BOOK BY DATE: June 5

DISTANCE FROM VENUE: 2.2 miles

SUBWAY TRAVEL TIME: 15 minutes

SUBWAY DIRECTIONS: Take the 1 train from 79th Street to 116th Street

CAB TRAVEL TIME: 11 minutes

THE WARWICK HOTEL

ADDRESS: 65 W 54th St, New York, NY 10019

BOOKING LINK: **WARWICK**

DISCOUNT VALID: July 3-9

BOOK BY DATE: June 10

DISTANCE FROM VENUE: 3.7 miles

SUBWAY TRAVEL TIME: 35+ minutes

SUBWAY DIRECTIONS: Take the B or D from 7 Avenue to 59th Street-Columbus Circle.
Take the 1 train to 116th Street

CAB TRAVEL TIME: 25 minutes

Please note: New York City is a major city. Be aware of pickpockets especially inside the subway and in the city center. In addition, do not leave your valuables without surveillance anywhere, including on campus.